



Town of Groton - Public Works

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Public Works
Administration
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Meeting Minutes

Permanent School Building Committee

Chairman Rick DeMatto, Vice-Chairman W. Gordon Lange, Robert J. Austin-LaFrance, Richard Monteiro, Robert Morrison, David Russell, and John Webster.

Thursday, October 2, 2008

7:00 PM

Town Hall Annex - Community Room 1

Regular Meeting

1. ROLL CALL

Members Present: Chairman Rick DeMatto, Gordon Lange, Richard Monteiro and John Webster

Members Absent: Robert J. Austin-LaFrance, Robert Morrison and David Russell

Staff: Rick Norris, Project Manager - School Construction, Wes Greenleaf, Director of School Buildings and Grounds and Colleen Quattromani, Recorder.

JCJ Architecture: Jeff Beatrice, Associate.

Also present: Mark Oefinger, Town Manager, Catherine Kolanski, Town Councilor and Bob Peruzzotti.

The meeting came to order at 7:03

2. RECEIPT OF CITIZEN'S PETITIONS, COMMENTS AND CONCERNS

None.

3. APPROVAL OF MINUTES

a) September 18, 2008

A motion was made by Mr. Webster and seconded by Mr. Monteiro to accept the meeting minutes of September 18, 2008 as written. The motion passed with one abstention by Vice-chairman Lange.

4. COMMUNICATIONS AND REPORTS (other than Subcommittee reports)

(a) PSBC Members

None.

(b) Catherine Kolnaski and Northeast Academy Elementary Schools and Fitch High School Addition and Renovation Project

1. Department of Public Works staff

Mr. Norris distributed and reviewed his report to the Town Manager with the PSBC. The Committee was told that work to remove and replace the topsoil at Northeast Academy will begin next week. The soil at Catherine Kolnaski Magnet School will be hand raked, inspected and then hydroseeded. Both fields will be fenced for the growing season and are expected to be available for use next spring.

Other items discussed for the elementary school projects included continuation of contract closeout, a site visit for the contractor for the security camera, the installation of the card reader at Kolnaski and the installation of audio cables in the cafeterias at both schools. An engineer was hired to propose a design for the heating system for resource rooms at both elementary schools. The Project Team will look into installation costs. An estimate has been received for the glass in the Nurse's area. The team is investigating costs for curtains in the Media Centers at both

schools.

In discussions on Fitch High School, Mr. Norris told the PSBC that the GPS should be able to get into the Robotics area by mid-October to complete their wiring. Paving on the west side of the school should be complete in early November. The team is looking into planting because it is late in the season.

Mr. Norris told the Committee that the team is starting the closeout for the High School. Gilbane Building Company's engineer finishes December 19, 2008 and the project must close out by then.

2. Gilbane Building Company

Mr. Norris distributed the CM report for Gilbane Building Company,

3. JCJ Architecture

Mr. Norris distributed the latest change order log for JCJ Architecture. Mr. Beatrice gave the PSBC an update on the Technology package for the schools. He told the Committee that a wireless microphone at Northeast which has feedback problems was being replaced this week. Fitch High School was missing 15 wireless microphone chargers and they should be received early next week.

Mr. Beatrice also told the PSBC that CES is reviewing the gas system and the domestic hot water system for potential options. Information should be available for the Project Team next week.

4. Board of Education staff

Mr. Greenleaf reviewed his punchlist for the three schools with the PSBC. GPS is especially concerned with items which affect programming. Mr. Greenleaf told the Committee that there are still some minor issues in the Technology package that GPS is working on inhouse but that they feel they will soon be able to set a date for a full demonstration for Town officials.

At Fitch High School the fan has been ordered for the vent in Culinary Arts. The Fire Marshal will be conducting tests on the ventilation system used in Jewelry making class which begins in two weeks. Mr. Beatrice says the system meets code and this check is just to ensure the system works as planned.

5. RECEIPT OF SUBCOMMITTEE REPORTS

a) School Building Phase II Committee

The PSBC discussed the condition of the Groton schools and the options available for Phase II in the School Building Project.

6. UNFINISHED BUSINESS

None.

7. NEW BUSINESS

The Committee discussed their 2009 meeting schedule. The PSBC will continue the current schedule of the first and third Thursday of the month as needed. This item will be on the next PSBC agenda for a vote.

The next PSBC is the regular meeting scheduled for Thursday, October 16, 2008.

8. OTHER BUSINESS

None.

9. ADJOURNMENT

The meeting adjourned at 8:15 PM.